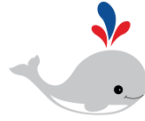


# Mandeville Elementary School

"A Great Place to Live and Learn"

Chantelle O. Smith  
Principal



Kay Burns  
Assistant Principal

In conjunction with the City of Mandeville and the Mandeville Police Department, we need to make all of our parents aware of a major change in the carline procedure for the 2016 – 2017 school year. The new Kindergarten through 3<sup>rd</sup> grade carline procedure is as follows:

- Enter the north end of Galvez Street near the service road off of East Causeway Approach.
- Continue south all the way down Galvez to Pecan Street.
- Turn right on Pecan Street.
- For arrival in the morning, turn right on Maple Street.
- For dismissal in the afternoon, starting at 3:45 PM cars can turn right on Maple Street.
- Continue down Maple Street and turn left into the side parking lot next to the gym.
- Students will enter and exit the cars on the driver side.
- To exit carline, travel through the side parking lot and turn left or right onto Massena Street.
- Please remember the Pre K carline is running simultaneously and follows a slightly different procedure. As always, be cautious of surrounding walkers and vehicles.
- We will continue to require the MES carline sign with your child's name printed largely. If you do not have a sign, please be prepared to pull to the side to have your ID checked.

These changes are necessary due to safety concerns of cars stacking on Massena Street. Massena Street is a highly travelled road and needs to be kept clear throughout the day. We have attached a detailed map to show the carline path that will be used starting August 2016. The Mandeville Police Department will be helping to enforce this new protocol. If you have any questions, please feel free to call Mrs. Smith at 985-626-3950.

